

PROFORMA

(I) Allowance exempt under Section 10 (Rent receipts & PAN of landlord to be furnished)

1. Rent Paid during the year(@ ₹ _____ p.m.) ₹ _____/annum

(II) Deductions under Chapter VI -A (Copies of savings to be furnished)

1. PLI / LIC/ ULIP / MF ₹ _____
2. PPF ₹ _____
3. National Saving Certificates (NSC) ₹ _____
4. HBA repayment (principle amount)
(Form 12C may be filled up to claim deduction) ₹ _____
5. Tuition Fees paid limited to 2 children ₹ _____
6. 5 years' Time Deposit in PO/Bank ₹ _____
7. Any other savings ₹ _____
8. Pension Schemes (LIC Jeevan Suraksha etc.) ₹ _____
9. U/s Sec 80-D - Medical Insurance policies ₹ _____
10. U/s Sec 80-G - Donations ₹ _____
11. U/s Sec 80-E – Interest on loan taken for Higher Education. ₹ _____
12. U/s Sec 80CCD (1B) – New Pension Scheme ₹ _____
13. ₹ _____

(III) Income from House property: Deduction U/S 24 & U/S 80C to be claimed in form-12 C.

Tax slabs :	Individuals below the age of 60 years	Individuals at the age of 60 years or more but less than 80 years
Upto ₹ 2,50,000	Nil	Nil
₹ 2,50,001 to ₹ 3,00,000	5%	5%
₹ 3,00,001 to ₹ 5,00,000	20%	20%
₹ 5,00,001 to ₹ 10,00,000	30%	30%
Exceeding ₹ 10,00,000		

Emp. Code: _____

Signature: _____

Name: _____ Designation: _____

Ph.(Direct/4 digit/3-digit) : _____ / _____ / _____ Mobile No. _____

e-mail address: _____

Proforma for furnishing particulars of income
under head other than "Salaries"

I Income from other sources

- a) Interest
- (i) Saving Bank Interest : _____
- (ii) Fixed Deposit Interest : _____
- b) Other incomes (specify) : _____

II Income from House Property (fill separate sheets for more than one house property)

1	Address of house property in respect of which the deduction is claimed for	
2	Status of house/flat i.e. Rented or Self occupied?	
3	Is the house vacant? If yes state reason	
4	Amount of HBA/housing loan borrowed	
5	When borrowed?	
6	Purpose of loan (Repair/Renewal/reconstruction of existing house or acquisition/purchase of new house)	
7	Date of acquisition of flat or completion of construction in case of plot (Enclose Possession /Completion Certificate)	
8	Name of the person in whose name property is registered (self or Spouse or both)	
9	In case of joint ownership, percentage share of assessee in the property (Deduction is available in proportion to the ratio of ownership)	
10	Justification for claiming full deduction in case of joint ownership?	

- A. Gross Annual Value : _____
Amount of which the property might reasonably be let out for annual municipal valuation or actual rent received whichever is the highest
- B. Loss : Corporation/Municipal Tax actually paid by the owner in the year : _____
- C. Net Annual Value (A - B) : _____
- D. (a) Deductions - 30% of C : _____
- (b) Interest on money borrowed (Enclose certificate from borrower) : _____
- (c) Total Deduction [D (a) + (b)] : _____
- E. Net chargeable Income [C-D(c)] : _____

I, _____ (name of the assessee), do declare that what is stated above is true to the best of my information and belief.)

Signature: _____

FORM NO.12BB

(See rule 26C)

1. Name and address of the employee:			
2. Permanent Account Number of the employee:			
3. Financial year:			
Details of claims and evidence thereof			
Sl No.	Nature of claim	Amount (Rs.)	Evidence / particulars
(1)	(2)	(3)	(4)
1	House Rent Allowance: (i) Rent paid to the landlord (ii) Name of the landlord (iii) Address of the landlord (iv) Permanent Account Number of the landlord Note: Permanent Account Number shall be furnished if the aggregate rent paid during the previous year exceeds one lakh rupees		
2	Leave travel concessions or assistance		
3	Deduction of interest on borrowing: (i) Interest payable/paid to the lender (ii) Name of the lender (iii) Address of the lender (iv) Permanent Account Number of the lender (a) Financial Institutions(if available) (b) Employer(if available) (c) Others		
4	Deduction under Chapter VI-A (A) Section 80C, 80CCC and 80CCD (i) Section 80C (a) (b) (c) (d) (e) (f) (g) (ii) Section 80CCC (iii) Section 80CCD (B) Other sections (e.g. 80E, 80G, 80TTA, etc.) under Chapter VI-A. (i) section..... (ii) section..... (iii) section..... (iv) section..... (v) section.....		
Verification			
I,.....,son/daughter of..... do hereby certify that the information given above is complete and correct.			
Place.....		(Signature of the employee)	
Date.....		Full Name	
Designation			